

REGULAR SCHOOL BOARD MEETING  
Valdez City Council Chambers  
**MINUTES**

Monday, May 23, 2005, 6:30 P.M.

A. PRELIMINARIES

1. Call to Order:

Treasurer Gard called the regular meeting of Monday, May 23, 2005 to order at 6:33 p.m.

2. Pledge of Allegiance:

Treasurer Gard led the pledge of allegiance.

3. Roll Call:

**Board members in attendance:**

Dolores Gard, Treasurer  
Melodie Mackey, Board Clerk  
Douglas Johnson, Leg. Liaison  
Kathleen Todd, Board Member

**Administration in attendance:**

Ernie Manzie, Superintendent of Schools  
Amber Cockerham, Business Manager  
Dave McCahan, Facilities Director

Joseph Tapangco, Student Board Representative

Duane Edelman, President, absent and excused  
Douglas Desorcie, Vice President, absent and excused  
Laurie Hull-Engles, Board Member, absent and excused

The approximate number of the other people in attendance was twelve for the BPA presentation, after the presentation, one.

B. AGENDA

1. Adoption of the Agenda:

**MOTION TO APPROVE THE AGENDA WITH THE FOLLOWING CHANGE:  
REMOVE PERSONNEL ACTION REPORT FROM THE CONSENT AGENDA,  
WAS MADE BY MELODIE MACKEY, SECOND BY DOUGLAS JOHNSON.  
VOTE: 4 YEAS, 3 ABSENT AND EXCUSED (DUANE EDELMAN, DOUGLAS  
DESORCIE, LAURIE HULL-ENGLES), MOTION PASSED.**

2. Presentation of Agenda Items

Treasurer Gard read the agenda to the Board and public.

President Edelman arrived at 6:40 p.m.

C. APPROVAL OF MINUTES

1. Regular Meeting, May 9, 2005

**MOTION TO APPROVE THE MINUTES OF REGULAR MEETING MAY 9, 2005 AS PRESENTED WAS MADE BY KATHLEEN TODD, SECOND BY MELODIE MACKEY. VOTE: 5 YEAS, 2 ABSENT AND EXCUSED (DOUGLAS DESORCIE AND LAURIE HULL-ENGLES), MOTION PASSED.**

D. SPECIAL PRESENTATION

1. Valdez High School Business Professionals of America (BPA) Recognition

Melissa Reese, Co-Advisor of Valdez High School BPA, introduced the participants who placed in the Alaska State competition and participants who won scholarships.

Additionally, the Valdez Chapter of BPA won a Quality Chapter Award this year. BPA members participated in more areas of competition this year than in past years. Several of the Valdez members were elected as Alaska state officers of BPA. The students explained the competition in which they participated.

Diane Maples, Co-Advisor of Valdez High School BPA awarded Melissa Reese a plaque in recognition of her winning Outstanding State BPA Advisor of the Year.

Superintendent Manzie thanked BPA members for all of the work they have done for the district. This year the district contracted BPA to produce the brochures that went to the legislators in Juneau, Activity Signs, the District Calendar and District Goals. He also thanked BPA member Marilyn Braighboy for all of the work she had done in the district office the past two years. He commented that she will be missed.

E. PUBLIC COMMENT ON NON-AGENDA ITEMS

President Edelman asked if there was any public comment. There was none.

F. BOARD AND SUPERINTENDENT'S QUESTIONS / COMMENTS / COMMITTEE REPORTS

Superintendent Manzie reported:

He thanked the junior high school students and 40 plus parents who volunteered to paint and supervise the painting of the city fire hydrants throughout Valdez. The quality of

painting was good. He also thanked the City of Valdez for allowing this project.

A meeting is in the planning stage with Matt Larkin, the District's insurance broker, John Sedor, the District's attorney and the incoming superintendent, Dr. Lance Bowie, along with Amber Cockerham, present Business Manager and Ernie Manzie, present superintendent for the purpose of a transition discussion.

There will be nine employees from the Valdez City School District attending a Data Retreat in Anchorage from June 1, through June 3, 2005. Included among the nine will hopefully be Dr. Bowie, incoming superintendent. Valdez City School District student achievement data will be used and analyzed during the retreat. The Board will be given an update on the Data Retreat in the near future.

Superintendent Manzie, Facilities Director Dave McCahan and Business Manager Cockerham met with Carl Johns of SERRC regarding the Capital Improvement Projects (CIP's) for Valdez City School District. The CIP's have been sent to SERRC and they will give a quote to the district for completing the CIP process and sending the requests to the State of Alaska.

The City of Valdez will use one of the Valdez City School District School Van's for parks and recreation this summer. Superintendent Manzie is communicating with Thomas Hyatt of Laidlaw Transit Company regarding a possible lease arrangement for the City and the School District. The City and the School District are both in need of Vans for transportation.

Administration is hoping to be able to come to the Board with a recommendation and amount for the replacement of School Vans next meeting.

The Alaska State Superintendent's Association requested a student participate in the Superintendent of the Year selection committee. Student Board Representative Joseph Tapangco agreed to be a participant in June.

The Math and Science curriculum committees will be writing curriculum in June. There are three participants for Math and four for Science. The committees will be writing a first draft. In the fall the teachers will review and add input to the first draft. The Board, in the fall, will appoint citizens of Valdez to sit on a community advisory committee to offer input as well. The final re-write of the curriculum will come to the Board for approval. He thanked the writers of the curriculum committees for their participation.

Last Friday was Kindergarten Graduation. It was very enjoyable. Later this week will be the Eighth Grade Advancement Ceremony and Valdez High School Graduation.

Board member Mackey congratulated the music students, both choir and band, for their recent performances. They were wonderful.

Board member Johnson gave a legislative update. He said the legislators will most likely vote in a new retirement plan. Legislators have been contacted and reminded that Valdez will have a problem if the TRS and PERS are rolled into the student dollar.

Student Board Representative Joseph Tapangco reported: The student council had their first meeting last Wednesday. The meeting was expected to be about five minutes however, it lasted for thirty minutes. Fundraising ideas were discussed for the summer. They meet again on the topic of fundraising tomorrow.

Regarding the Student Body: students are excited that the school year is almost over. The seniors have left, leaving much of the school empty and quiet. The next few days students will be taking semester finals. In a few days students will retire their books and begin to relax.

Next year the student council will encourage intramurals, sports competition among the classes. They want to sponsor events so that there will not be any entrance fees for students to participate.

Superintendent Manzie suggested the Board set a date for a work session to complete Article 5000 which is scheduled to come before the Board for first reading on June 13, 2005. Board member Mackey said she will be gone from June 12<sup>th</sup> through the 15<sup>th</sup> and would not be able to call in. Board member Gard said she will be gone from June 1<sup>st</sup> through the 15<sup>th</sup>, 2005 and will be able to call in to meetings. The Board decided to have a work session to review Article 5000 on Monday, June 6, 2005 from 6:30 p.m. to 9:30 p.m. at the School Board Room in the Valdez City School District Office.

Regarding Article 4000, Personnel, Superintendent Manzie suggested the Board look over Article 4000 and give comments/corrections to administration. The Article 4000 is also scheduled for a first reading on June 13, 2005.

President Edelman reminded the listening public that the review of policy is a large process the Board is trying to complete before Superintendent Manzie leaves Valdez. Much of the existing policy is out dated and needs to be replaced.

G. ACTION ITEMS: UNFINISHED BUSINESS

1. Approval of School Board Article 3000 – Business and Non-Instructional Operations – First Reading

**MOTION TO APPROVE THE FIRST READING OF SCHOOL BOARD ARTICLE 3000 – BUSINESS AND NON-INSTRUCTIONAL OPERATIONS – FIRST READING, WHICH WOULD BECOME EFFECTIVE JULY 1, 2005, WAS MADE BY MELODIE MACKEY, SECOND BY DOLORES GARD.**

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 2 ABSENT AND EXCUSED (DOUGLAS DESORCIE AND LAURIE HULL-ENGLES), MOTION PASSED.**

2. Approval of School Board Article 6000 – BP 6146.1(a) High School Graduation Requirements - First Reading

**MOTION TO APPROVE THE FIRST READING OF SCHOOL BOARD ARTICLE 6000 – BP 6146.1(a) HIGH SCHOOL GRADUATION REQUIREMENTS – FIRST READING, WHICH WOULD BECOME EFFECTIVE JULY 1, 2005, WAS MADE BY KATHLEEN TODD, SECOND BY MELODIE MACKEY.**

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 2 ABSENT AND EXCUSED (DOUGLAS DESORCIE AND LAURIE HULL-ENGLES), MOTION PASSED.**

3. Approval of School Board Article 6000 – BP 6146.11 Junior High School Grades – High School Credit – Second Reading

**MOTION TO APPROVE THE SECOND READING OF SCHOOL BOARD ARTICLE 6000 – BP 6146.11 JUNIOR HIGH SCHOOL GRADES – HIGH SCHOOL CREDIT – SECOND READING, WHICH WOULD BECOME EFFECTIVE JULY 1, 2005, WAS MADE BY MELODIE MACKEY, SECOND BY DOLORES GARD.**

Board member Mackey asked that a couple changes be made which were previously intended during the writing of this policy. Under B. 2. the sentence should read “If the course is delivered either through correspondence or distance learning, then the course must be pre-approved by the teacher of that particular discipline”. Administration agreed to make the changes asked for.

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 2 ABSENT AND EXCUSED (DOUGLAS DESORCIE AND LAURIE HULL-ENGLES), MOTION PASSED.**

H. ACTION ITEMS: NEW BUSINESS

1. Approve RFP for Hermon Hutchens Elementary School Carpet Replacement

**MOVE TO APPROVE EASTSIDE CARPET COMPANY TO REPLACE THE CARPET IN THE HERMON HUTCHENS ELEMENTARY SCHOOL 5<sup>TH</sup> AND**

**6<sup>TH</sup> WING AND OFFICES FOR THE TOTAL COST OF \$41,250.00, AND THAT THE \$41,250.00 WILL BE PAID FROM THE DISTRICT ADA RESERVE ACCOUNT WAS MADE BY DOLORES GARD, SECOND BY MELODIE MACKEY.**

Dave McCahan, Facilities Director, addressed the Board. He stated that the Eastside Carpet Company contracted to have the carpet project completed by August 8, 2005. Hermon Hutchens Elementary will be closed for the summer so that the carpet project can be completed.

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 2 ABSENT AND EXCUSED (DOUGLAS DESORCIE AND LAURIE HULL-ENGLES), MOTION PASSED.**

Vice President Desorcie joined the board meeting via telephone at 7:45 p.m.

2. Approve Classified Salary Schedule for FY'06

**MOVE TO APPROVE THE CLASSIFIED SALARY SCHEDULE FOR FY'06 WHICH INCLUDES A 1 ½% RAISE AND CHANGES IN POSITIONS AS NOTED ON THE SCHEDULE AND IN THE MEMORANDUM FROM ADMINISTRATION DATED MAY 16, 2005 WAS MADE BY KATHLEEN TODD, SECOND BY DOUGLAS JOHNSON.**

Amber Cockerham, Business Manager told the Board that a 1 ½% raise for the Classified Staff had been built in to the FY'06 budget.

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 6 YEAS, 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

3. Approve Classified Health Care Contribution for FY'06

**MOTION TO APPROVE THE CLASSIFIED HEALTH CARE CONTRIBUTION FOR FY'06 IN THE AMOUNT OF \$29.26 PER MONTH/REFLECTING A 35% RAISE FROM LAST YEAR (DEPENDING ON THE AMOUNT OF CHECKS THE EMPLOYEE RECEIVES EACH YEAR) WAS MADE BY DOLORES GARD, SECOND BY KATHLEEN TODD.**

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 6 YEAS, 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

There was much discussion among the Board members about the change in the Service Recognition Program (SRP). The Board decided to make a separate motion regarding the Classified SRP phase out.

**MOTION TO ACCEPT THE SERVICE RECOGNITION PROGRAM (SRP) PHASE OUT OVER THE NEXT TWO SCHOOL YEARS, A CAP OF \$7,500. IN 2005-2006 SCHOOL YEAR, AND A CAP OF \$5,000. IN 2006-2007 AND NOTHING IN 2007-2008 WAS MADE BY KATHLEEN TODD, SECOND BY MELODIE MACKEY.**

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 6 YEAS, 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

Administration told the Board a memorandum of explanation, regarding the raise and the SRP, would be sent out to all classified before the close of school.

4. Approve Budget Transfer Request - \$4,500 from District Reserve to Curriculum

**MOTION TO APPROVE THE BUDGET TRANSFER REQUEST OF \$4,500. FROM DISTRICT RESERVE TO CURRICULUM TO PAY FOR MATH CURRICULUM WRITERS WAS MADE BY KATHLEEN TODD, SECOND BY DOUGLAS JOHNSON.**

There was discussion among the Board. The Board decided to amend the motion to include a detailed reason why the district requests the transfer of funds.

**MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE THE REASON FOR THE REQUEST: THE BOARD REQUESTED MATHEMATICS AND SCIENCE WRITE CURRICULUM AT THE SAME TIME SO THAT COLLABORATION BETWEEN THE TWO DISCIPLINES COULD BE FACILITATED EASIER (ORIGINALLY ONLY THE SCIENCE CURRICULUM WAS TO BE WRITTEN AND FUNDED IN 2005-2006). WAS MADE BY DOLORES GARD, SECOND BY DOUGLAS JOHNSON.**

Board member Mackey called for the question, seconded by Douglas Johnson.

President Edelman called for the vote on closing debate.

**VOTE: 4 YEAS, 1 NAY (KATHLEEN TODD), 1 RECUSED FOR PECUNIARY REASONS (MELODIE MACKEY), 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

President Edelman called for the vote on the amendment to the motion:

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 1 RECUSED FOR PECUNIARY REASONS (MELODIE MACKEY), 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

President Edelman called for the vote on the original motion:

President Edelman asked for public comment. There was no comment from the public.

**VOTE: 5 YEAS, 1 RECUSED FOR PECUNIARY REASONS (MELODIE MACKEY), 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

I. INFORMATION AND REPORTS

1. Middle School Construction Update

Superintendent Manzie reported to the Board. The weekly meetings by telephone are continuing. Prochaska will be in Valdez on June 6, 2005 to meet with administration and review the last of the mechanical phase and the electrical phase. The Technology will be put into hard costs. Mid July the Middle School Task Force will meet to review the 35% drawings. A full canopy from the middle school to the high school was discussed. The architects will engineer the drawings so that the canopy may be added at a later date. The cost of the canopy would be \$250,000.

Dr. Bowie, incoming superintendent, is receiving correspondence regarding the middle school project.

2. District Test Coordinator's Report (Consent Agenda)

3. Facility Director's Report (Consent Agenda)

4. Financial Report (Consent Agenda)

5. Personnel Action Report

Superintendent Manzie told the Board that the candidate hired to fill the Administrative Secretary position at Hermon Hutchens Elementary School declined the position for personal reasons. The district has re-opened the position and is in the process of taking applications.

**MOTION TO APPROVE THE EXTRA CURRICULAR ACTIVITY CONTRACTS AND TO DELETE THE CLASSIFIED NEW HIRE FOR THE**

**ADMINISTRATIVE SECRETARY FOR HERMON HUTCHENS  
ELEMENTARY SCHOOL WAS MADE BY MELODIE MACKEY, SECOND BY  
DOLORES GARD.**

President Edelman asked if there was any public comment. There was none.

**VOTE: 6 YEAS, 1 ABSENT AND EXCUSED (LAURIE HULL-ENGLES),  
MOTION PASSED.**

J. BOARD AND SUPERINTENDENT QUESTIONS / COMMENTS

Vice President Desorcie thanked Molly Ramos's 5<sup>th</sup> Grade Class and the community for participating in the "Relay for Life", an activity sponsored by Prince William Sound Community College to raise money for cancer research. \$32,000.00 was raised during that event.

Superintendent Manzie thanked Student Board Representative Joseph Tapangco for participating in the last few board meetings. He encouraged him to be the representative for next year.

There were no further comments from the Board or Superintendent.

K. EXECUTIVE SESSION

1. District Finances

**MOTION TO GO INTO EXECUTIVE SESSION TO CONSIDER  
RECOMMENDED CHANGES TO ADMINISTRATIVE CONTRACTS BY THE  
SCHOOL DISTRICT'S ATTORNEY AND TO CONSIDER THE FINANCIAL  
IMPACT OF SAME IF SUCH CHANGES ARE ADOPTED WHICH  
CONSIDERATION OUGHT NOT TO BE IN OPEN SESSION BECAUSE IT IS  
CONSIDERATION OF ATTORNEY/CLIENT COMMUNICATIONS AND  
CHANGES IN THE ADMINISTRATIVE CONTRACTS CAN IMPACT THE  
DISTRICT'S FINANCES WAS MADE BY DOLORES GARD, SECOND BY  
MELODIE MACKEY. VOTE: 6 YEAS, 1 ABSENT AND EXCUSED (LAURIE  
HULL-ENGLES), MOTION PASSED.**

**MOTION TO COME OUT OF EXECUTIVE SESSION (10:03 P.M.) WAS MADE  
BY DOLORES GARD, SECOND BY DOUGLAS JOHNSON. VOTE: 6 YEAS, 1  
ABSENT AND EXCUSED (LAURIE HULL-ENGLES), MOTION PASSED.**

There was no action taken by the Board.

L. ADJOURNMENT BY 10:30 P.M. UNLESS RULES SUSPENDED

**MOTION TO ADJOURN (10:05 P.M.) WAS MADE BY KATHLEEN TODD,  
SECOND BY DOLORES GARD. VOTE: 6 YEAS, 1 ABSENT AND EXCUSED  
(LAURIE HULL-ENGLES) MOTION PASSED.**

Submitted by,

D. Flynn Stuparich  
Administrative Assistant to the Superintendent

Board Approval Date: June 13, 2005

Duane Edelman, President

Melodie Mackey, Board Clerk