

VALDEZ CITY SCHOOLS BOARD OF EDUCATION
REGULAR BOARD MEETING
School Board Room

MINUTES

Monday, August 10, 2009 6:30 P.M.

A. **PRELIMINARIES**

1. Call to Order

President Hull-Engles called the regular meeting of Monday, August 10, 2009, to order at 6:35 p.m.

2. Pledge of Allegiance:

President Hull-Engles led the pledge of allegiance.

3. Roll Call

Board members in attendance:

Laurie Hull-Engles, President
Vacant Position, Vice President
Dolores Gard, Treasurer
Kathleen Todd, Board Clerk
Dan Walker, Board Member
Grace Huhndorf, Board Member

Administration in attendance:

Lance L. Bowie EdD, Superintendent
Amber Cockerham, Business Manager
Rod Morrison, Principal Gilson Junior High School

Duane Edelman, Board Member was absent and excused.

There were two other people in attendance.

B. **AGENDA**

1. Adoption of the Agenda

MOTION WAS MADE BY KATHLEEN TODD AND SECONDED TO AMEND THE AGENDA FOR MONDAY, AUGUST 10, 2009 WITH THE FOLLOWING CHANGES:

- **ADD DISCUSSION ITEM BOARD POLICY 9220, SCHOOL BOARD ELECTIONS AND;**
- **ADD DISCUSSION ITEM AASB CALENDAR OF EVENTS.**

VOTE: 5 YEAS/0 NAYS. MOTION PASSED.

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C. SPECIAL PRESENTATION

1. Gilson Junior High School Community Service – Director of Valdez Parks and Recreation Todd Wegner

Mr. Todd Wegner Director of Valdez Parks and Recreation Department presented a plaque to Gilson Junior High School Principal Rod Morrison for the service projects the students and staff completed for Valdez Parks and Recreation Department.

2. Four Day School Week – Kipp Norris

Mr. Kipp Norris a teacher at Gilson Junior High School presented information about the a Four Day School Week. Mr. Norris suggested a Monday through Thursday school week

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was no public comment.

E. REPORTS

1. District – Superintendent Lance S. Bowie EdD

Superintendent Bowie attended the conference for Superintendents in Juneau and said it was well attended and very good. Topics of discussion included Stimulus Money; Aspiring Principals – Mentorship; Restraint and Inclusion of Students; 70/30 State Reimbursement; House Bill 157 Rehire/Retire; and Health Care with Negotiations. The State Commissioner of Education’s goal is “Virtual School”.

The first VCSD Administrative Meeting will be held tomorrow.

2. Board – Members of the Board

Board member Huhndorf reported that the Technology Committee will continue to meet the third Tuesday of the month in the Valdez High School Library from 6:00 p.m. to 7:00 p.m. The next meeting will be September 16, 2009.

It was noted that the Social Studies Curriculum Committee will meet tomorrow in the Valdez High School Computer Lab at 10:00 a.m.

F. UNFINISHED BUSINESS

1. Approve Second Reading of the AASB Policy Updates/VCSD Board Policy
 - a. School District Report Card Board Policy BP 0150
 - b. School District Report Card Administrative Regulation AR 0150 a-c (for review only)
 - c. School Accountability/School Improvement Board Policy BP 0520 a-c

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- d. Advertising and Promotion Board Policy BP 1325 a-b
- e. Use of School Facilities Board Policy BP 1330
- f. Access to District Records Board Policy BP 1340
- g. Access to District Records Administrative Regulation AR 1340 a-b (for review only)
- h. Transfer of Funds Board Policy BP 3110
- i. Electronic Fund Transactions Board Policy BP 3305
- j. Management of District Assets/Accounts Board Policy BP 3400
- k. Equipment Board Policy BP 3512
- l. District Records Board Policy BP 3580 a-b
- m. Drug and Alcohol Testing for School Bus Drivers Board Policy BP 4021 a-c
- n. Drug and Alcohol Testing for School Bus Drivers Administrative Regulation AR 4021 a-g (for review only)
- o. Health Insurance Portability and Accountability Act of 1996 (HIPAA PRIVACY POLICY) Board Policy BP 4040 a-d
- p. Legal Status Requirement Board Policy BP 4111.2/4211.2/4311.2
- q. Personnel Records Board Policy BP 4112.6/4212.6/4312.6
- r. Sexual Harassment Board Policy BP 4119.11/4219.11/4319.11 a-b
- s. Leaves Board Policy BP 4161/4261
- t. Sick Leave Board Policy BP 4161.1
- u. Keys Board Policy BP/AR/E 4171/4271/4371 (Board Policy Number Change)
- v. District Issued Portable Technology BP 4170/4270/4370
- w. Absences and Excuses Board Policy BP 5113 b
- x. Student Records Board Policy BP 5125 a-b
- y. Student Records Administrative Regulation AR 5125 a-m (for review only)
- z. Model Notification of Rights Under FERPA for Elementary and Secondary Schools Exhibit E 5125 a-b (for review only)

MOTION TO APPROVE THE SECOND READING OF THE FOLLOWING VALDEZ CITY SCHOOL DISTRICT BOARD POLICY UPDATED LETTERS – FOUND LISTED ABOVE: A;C;D;E;F;H;L;J;K;L;M;O;P;Q;R;S;T;U;V;W AND X WAS MADE BY DOLORES GARD AND SECONDED.

VOTE: 5 YEAS/0 NAYS, MOTION PASSED

The Board asked Dr. Bowie to review the Administrative Regulations (AR's) to make sure they are a correct interpretation of the policies being approved. Superintendent Bowie said he would review the AR's.

Additionally, the Board asked Administration to contact AASB and find out the status of the Policy Online product they had approved and report back on August 24, 2009, the next regular meeting of the Board. The Board requested Administration put the word "new" policy on the newly adopted policies.

G. NEW BUSINESS

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1. Approve 2009-2010 Milk Bid for Valdez City Schools

MOTION TO APPROVE THE 2009-2010 MILK BID AWARD FOR VALDEZ CITY SCHOOL DISTRICT TO WILSON BROTHERS DISTRIBUTING COMPANY WAS MADE BY GRACE HUHDORF AND SECONDED.

Business Manager Cockerham reviewed the bid and said Wilson Brothers Distributing Company was the only bidder and has been the only bidder for the last two years. She also noted that the cost of meals and milk to students is being analyzed this year and prices may be raised next year.

VOTE: 5 YEAS/0 NAYS. MOTION PASSED.

2. Approve Valdez City Schools Culinary Arts Curriculum

MOTION TO APPROVE THE VALDEZ CITY SCHOOL DISTRICT CULINARY ARTS CURRICULUM WAS MADE BY DAN WALKER AND SECONDED.

Superintendent Bowie reviewed the Culinary Arts Curriculum and said that last year the Culinary Arts Classes were a Pilot Program and this year is the beginning of the Culinary Arts Program. The Culinary Arts Curriculum is slated to be reviewed next year on the Curriculum Review Cycle. Board member Huhndorf said that this is a generic curriculum, a beginning for this year. The Board decided to disregard the "Valdez High School Culinary Arts Program Sheet" and not approve it as part of the curriculum. Board member Gard noted this curriculum is the same as the Foods and Nutrition I Curriculum approved last school year, only the title has changed. There was discussion about the positive points regarding the King Career Center Culinary Arts Curriculum. It was noted that Valdez City Schools could never mirror the King Center Curriculum because they do not have the necessary facilities. President Hull-Engles suggested a partnership with the Valdez Civic Center.

VOTE: 5 YEAS/0 NAYS, MOTION PASSED.

3. Approve Valdez City Schools Certified & Classified Personnel Recommendations

MOTION TO APPROVE THE CERTIFIED AND CLASSIFIED PERSONNEL RECOMMENDATIONS DATED AUGUST 10, 2009 WAS MADE BY KATHLEEN TODD AND SECONDED.

A transposition was made in the recommended contract salary amount of the two Certified Employees. The following correction was made: Ms. Carey's contract salary is \$49,256 and Ms. Colapietro's contract salary is \$50,871.

VOTE: 5 YEAS/0 NAYS, MOTION PASSED.

H. CONSENT AGENDA: INFORMATION AND REPORTS

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Items 1 through 3: Regular Board Meeting Minutes of July 27, 2009; Special Board Meeting Minutes of August 5, 2009; and the Personnel Action Report dated August 10, 2009 were approved by Consent Agenda.

I. DISCUSSION ITEMS

1. Town Hall Meeting/Three Hour Luncheon

President Hull-Engles encouraged the Board to attend a three hour luncheon with Karen Kirk speaking on topics regarding Board Development. She noted that the lunch is crucial to the success of the evening event. The Board agreed to a one hour lunch from 12:30 p.m. to 1:30 p.m. at Ernesto's Restaurant. The Board requested the Administration Team at Valdez City Schools be in attendance at the luncheon. A list of names was divided up among the members of the board who were present. Calls are to be made to invite them to the evening School Board Town Hall Meeting Event.

2. Status of Report to the Community

Superintendent Bowie will work with the Administrative Team tomorrow to gather information for the Report to the Community. Per the Board's request it will be published in the September 2nd issue of the Star Newspaper. President Hull-Engles gave the following ideas to be included in the report: financial; thank you to partnerships; challenges schools will face; successes of schools. She noted that she liked the format of the Back to School Page in the August 5, 2009 issue.

Superintendent Bowie informed the Board that Hermon Hutchens Elementary School did not meet AYP. He said he has not yet received information regarding the AYP status of the District.

3. School Board Survey Action

President Hull-Engles reviewed the Board Evaluation Form that was created by a member of the community. The Board agreed to make the Form an Exhibit to the Bylaws of the Board BB 9400 Board Self-Evaluation.

4. August 28, 2009 Strategic Planning Session

The updating of VCSD Strategic Plan will begin the evening of Friday, August 28, 2009 with the review of the existing plan and continue Saturday, August 29, 2009 creating action steps to achieve the plan. Joseph Reeves a representative from AASB will facilitate the meetings. Superintendent Bowie will contact Joseph Reeves to confirm the start and finish time of the meetings. The Board requested the attendance of all members of the Board; VCSD Administrators; 5 Educators; and approximately 7 Community Members.

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5. KVAK Advertising Status

Superintendent Bowie has met with Laurie Prax and her sales representative Gary regarding the negotiation of a contract between Valdez City School District and KVAK. A contract will be brought before the Board for approval on August 24, 2009, the next regular meeting.

6. Board Policy 9220, School Board Elections

President Hull-Engles informed the Board that she talked with Sheri Pierce, Valdez City Clerk about the need to align the Valdez City School Board Policy with the municipal language regarding the local elections. The Board agreed to approach Valdez City Council to put an ordinance in place to create clarity. Superintendent Bowie said the municipality runs the election process and the VCS Board Policy should align with them.

7. 2009 AASB Calendar of Events

President Hull-Engles distributed a copy of the 2009 Calendar of Events to the members of the Board. No board members will attend the AASB Fall Boardmanship Academy in Anchorage. Five board members and four students will plan to attend the AASB Annual Conference in Anchorage at the Captain Cook November 5th through the 8th, 2009.

J. BOARD AND SUPERINTENDENT QUESTIONS/CONCERNS

Superintendent Bowie invited the members of the Board to the Valdez City School District Welcome Back to School Breakfast on Friday, August 14, 2009 at 8:30 a.m. in the Valdez High School Cafeteria Area. Traditionally the Board has served food to the employees. If board members would like to serve, come a little earlier and report to the kitchen – it is lots of fun.

Board member Huhndorf made the following suggestions to enhance the VCSD student programs: Campfire for after/before school activities and possibly the two week spring break and inservice days; HOPSports for before and after school to get students more active; Credit Recovery Program; Consumerism Class; Health Systems Program partnership with the Hospital – it is done in Los Angeles, CA.

Board member Todd said she would like students to have more Math. During her vacation in Europe she noted the German and Norwegian Education Systems Grades 1 through 10 travel to a high school and grades 11 through 13 must choose a trade such as Culinary Arts; Sports Coach/Trainer etc.

Board member Gard noted as of today there are 33 Kindergarten students enrolled with completed paperwork. She said historically the number was higher. Additionally, Ms. Gard asked what is the plan for the computers from last year's Junior High Computer Lab. Superintendent Bowie said the District is presently in discussion about that topic.

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President Hull-Engles expressed concern about multiple comments she received about homework overload from the Reading Program at Hermon Hutchens Elementary School. Some of the other members of the Board agreed and said they had also received like comments. Superintendent Bowie said he would check into that concern and find out if it is truly homework or busy work. He noted homework should be meaningful.

President Hull-Engles informed the members of the Board that she and Superintendent Bowie had met and talked about his contract regarding the status of the Rehire/Retire Sunset (HB 157). She asked if the Board would consider, if Dr. Bowie chose to consider, a CEO contract keeping him autonomous and bring it back with an end date of June 30, 2010. The Board by consensus agreed Dr. Bowie could do that.

Superintendent Bowie said he has reviewed the Collaborative Negotiation Information and the ball is in VAFT's court. There would be a cost; and he is working with VAFT on that.

Board member Huhndorf wanted to know the status of the Junior High School Commons Area. Superintendent Bowie said the GJH Commons Area will be ready to go by start of school but not as the original plan. The stamp of approval from the Fire Marshall will be coming back to the Board.

K. ADJOURNMENT

MOTION TO ADJOURN THE REGULAR MEETING AT 10:29 P.M. WAS MADE BY DOLORES GARD AND SECONDED. VOTE: 5 YEAS/0 NAYS. MOTION PASSED.

Submitted by,

Board Approval Date: August 24, 2009

Flynn Stuparich
Administrative Assistant to the Board
and Superintendent

Laurie Hull-Engles, President

Kathleen Todd, Board Clerk