

REGULAR SCHOOL BOARD MEETING  
School Board Room

**MINUTES**

Monday, August 9, 2010 7:45 P.M.

A. **PRELIMINARIES**

1. Call to Order

President Hull-Engles called the regular meeting of Monday, August 9, 2010, to order at 7:45 p.m.

2. Pledge of Allegiance:

President Hull-Engles led the pledge of allegiance.

3. Roll Call

**Board members in attendance:**

Laurie Hull-Engles, President  
Grace Huhndorf, Vice President  
Dolores Gard, Treasurer  
Kathleen Todd, Board Clerk  
David Lawrence, Board Member

**Administration in attendance:**

Jacob Jensen, Superintendent  
Doug Johnson, Technology Director

Board Members Duane Edelman and Dan Walker were absent and excused.

Student Board Representative will not be in attendance for the summer.

Other people in attendance: 1

B. **AGENDA**

1. Adoption of the Agenda

**MOTION WAS MADE BY GRACE HUHDORF AND SECONDED TO APPROVE THE AGENDA FOR MONDAY, AUGUST 9, 2010 WITH THE FOLLOWING CHANGES:**

- **ADD AGENDA ITEM J. EXECUTIVE SESSION – POTENTIAL LITIGATION AND CHANGE ADJOURNMENT TO AGENDA ITEM K. VOTE: 5 YEAS, MOTION PASSED.**

C. **SPECIAL PRESENTATION**

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There were no special presentations this meeting.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments from the public.

E. REPORTS

1. Student Board Representative

The Student Board Representative will not be in attendance for the summer.

2. Board – Members of the Board

- Vice President Huhndorf informed the Board there would be a VCSD Technology Committee on Thursday, August 12, 2010 at 6:00 p.m. in the Valdez High School Library. The topic of discussion will be email servers.
- President Hull-Engles reviewed the Joint Work Session between the City Council and the Board of Education regarding the Middle School issue. She said the discussion was positive and there was a consensus of the Council and Board to build a new Middle School in the area beside Hermon Hutchens Elementary School. The process would be in phases. Other items needed like the Valdez High School roof would be considered in Phase 2.

3. District – Superintendent Jacob Jensen Ed.S.

- Superintendent Jensen reported to the Board:  
School Fees: Superintendent Jensen encouraged the Board to include the topic of lunch fees in the discussion about VCSD Fees later in the meeting.  
AYP: Superintendent Jensen announced to the Board that all three school passed AYP. He asked the members of the Board to congratulate the teachers and administrators of the school as they have worked very hard. This school year the requirements for AYP will increase. During the Superintendent Conference in Juneau the Department of Education Lobbyist said there would be no changes in the NCLB legislation.  
Goals: Superintendent Jensen discussed the following goals he would like to pursue: Preschool Program; Virtual School that includes AP classes; and support from VCSD for students who are Home-Schooled.  
Board Secretary Position: Superintendent Jensen is in the process of researching Alaska Law regarding comp time. The answer may impact the proposal of a receptionist position for the District Office. The creation of the receptionist position would allow Flynn Stuparich to continue in the position of Board and Superintendent Secretary.  
John Handick: Superintendent Jensen met with John Handick from Law Publications. Valdez Police Chief Comer is encouraging VCSD to buy space to sponsor student

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publications regarding awareness of drugs and alcohol. Some sponsorship is in the works between the City of Valdez and the Valdez Police Department. Superintendent Jensen asked the Board to think about VCSD participating. Some of the members of the Board said yes if it was not expensive.

KVAK: Superintendent Jensen said KVAK asked him to do a radio spot bi-weekly about the agenda for the regular meetings of the Board. Additionally, next week KVAK will record Back to School Messages. Superintendent Jensen said he would look into the possibility of putting a school message in the VOICE monthly VCSD Newsletter.

Conferences: Superintendent Jensen noted that there are several conferences coming up which the Board may want to consider sending members. There is a Superintendent Conference in Homer from September 30<sup>th</sup> through October 2<sup>nd</sup>, 2010 which Superintendent Jensen said he would like to attend. The Board decided to put "Board Conference Attendance" on the next regular school board meeting agenda (8-23-10) as a discussion item. A suggestion was made to plan in advance to send two members of the Board as representatives to each conference – rotating attendees.

Licensing Status: Superintendent Jensen sent off information for the Alaska Administrator Certificate to Juneau and should be receiving certification soon. He is in the process of taking two classes for the Alaska Superintendent Certificate and said there should be no problem because he has a year in which to complete the classes. Additionally, Superintendent Jensen was invited and will be attending a UAA Doctorial meeting.

Monthly Reports from Administrators: Superintendent Jensen suggested the Board consider not receiving monthly reports from the Administrators because they are receiving Friday Notes which is a weekly update. The Board suggested putting a copy of them in the Board Reading File. Another suggestion was posting them on the District Website. Superintendent Jensen will make the final decision and inform the Board. The Board said they would like to continue receiving a Financial Report once a month.

F. ACTION ITEMS

1. Approve Valdez City School District Milk Bid for 2010-2011 School Year

**MOTION TO APPROVE THE AWARD OF THE VALDEZ CITY SCHOOL DISTRICT MILK BID FOR 2010-2011 SCHOOL YEAR TO WILSON BROTHERS DISTRIBUTING WAS MADE BY GRACE HUHDORF AND SECONDED.**

**VOTE: 5 YEAS, MOTION PASSED.**

The following two items were noted: Wilson Brothers Distributing was the only bid; and this year the cost of 1% unflavored milk is \$.65; and the cost of skim chocolate milk is \$.70; VCSD is charging students \$.50.

G. CONSENT AGENDA: INFORMATION AND REPORTS

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Items 1 through 5 were approved by the consent agenda.

The Board welcomed Oswaldo Carrillo as the new Valdez City School District Food Service I Warehouse/Freight employee. He was approved this evening by the Board through the Personnel Action Report by Consent Agenda.

H. DISCUSSION ITEMS

1. Graduation Requirements

Superintendent Jensen said the Governor's Performance Scholarship (GPS) was discussed at the Superintendent's Conference in Juneau. The GPS is not needs based and is proposed to begin the 2011-2012 school year. The GPS in its present form has been revoked to be re-worked because it was only addressing college bound students and did not take into consideration vocational students. It was noted that VCSD does not offer all of the required classes to allow students to apply. The Board asked for clarification regarding math classes taken as a junior high school student – and how they do or do not count as “math” credits towards the GPS. Superintendent Jensen said he would look into their question.

Pam Verfaillie and Quinn Verfaillie spoke to the Board regarding the Graduation Requirements at VCSD noting the schools are good however they could be better and should consider a more stringent class offering including more math; foreign language; Lab Science; Chemistry; not so many electives - more core classes; and consideration of using the 5.0 System.

Superintendent Jensen suggested a Career Exploration/Study Skills Class be considered within the VCSD Graduation requirements. He noted a High School Diploma used to be enough for employment however; a college degree or vocational trade certificate is preferred for employment in the job market today.

It was decided that Superintendent Jensen would form a Graduation Requirement Committee to meet the following: all student needs; review classes offered; Governor's Performance Scholarship (GPS) requirements; explore the 5.0 System; and review VCSD Board Policy. Board members Huhndorf and Todd which served on the Board's Graduation Requirement Committee will transition all of the information to Superintendent Jensen to pass on to the members of the new committee. Board members Hundorf and Todd as well as Pam Verfaillie volunteered to serve on the Graduation Requirement Committee.

2. Racquetball Fees and Facilities

Discussion item numbers 2 Racquetball Fees and Facilities and 3 Fees – VCSD Policy 3260 were combined for the purpose of discussion. Please refer to item 3 for discussion information.

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3. Fees – VCSD Policy 3260

There was discussion about condensation in the Racquetball Courts during play year round which has caused player accidents. Superintendent Jensen said he had been informed from Ben Olds Facilities Director that there is a 79 horsepower motor fan in place for the Racquetball Courts however the cost to run it is prohibitive. The fees will not cover the cost of the fan or the labor costs to open/clean the courts for players. Mr. Olds is looking into another possible solution to the condensation. It was noted that there are no fees for usage of the VHS Pool which is run by the City of Valdez – maybe they could become involved with supporting the Racquetball Courts.

School Breakfast and lunch fees were discussed. The cost of food and labor exceeds the fee students pay by two to three times. Superintendent Jensen said he would talk with Cricket Ridge the VCSD Food Service Coordinator and ask her for the actual cost of breakfast and lunch with labor and without labor costs. It was noted that VCSD receives a reimbursement from the State.

It was decided that Superintendent Jensen would form a committee regarding all VCSD Fees which would review all fees and VCSD Board Policy regarding fees. Dave Lawrence; Dolores Gard and Grace Huhndorf volunteered to serve on the Fee Committee.

4. Impact Software

Superintendent Jensen reported he met with Principal Cantrell and Activity Director Rhonda Wegner who confirmed that the Impact Software had been purchased. There was some concern expressed about runaway costs for the testing process.

Pam Verfaillie from the audience commented on the Impact Software which had been purchased. She said about half of the Football Team has been tested for baselines. She came from a school district that had used Impact Software with a great deal of success. It is used as an extra tool at a reasonable cost for student safety. She explained that she had originally provided the information regarding Impact Software to the Board and Superintendent some time ago. She offered to meet with Superintendent Jensen and share that information. Superintendent Jensen agreed to meet with Ms. Verfaillie.

It was decided that Superintendent Jensen would form a committee regarding Impact Software (to include policy, if needed, in the VCS Board Policy) –Pam Verfaillie volunteered to serve on it.

5. Superintendent Goals

President Hull-Engles distributed a sheet titled 2011 VCSD Superintendent Priorities and reviewed it with the Board. She noted that the Board should move towards tangible deliverables as priorities for Superintendent Jensen. Superintendent Jensen asked for

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three or four of the Board's most important goals that he could focus on and aim the Administrative Team towards.

The Board decided to have a Work Session from 6:00 p.m. to 7:00 p.m. immediately before the next regular meeting of the Board (8-23-10) with the topic of discussion to be Superintendent Priorities/Goals. The Board requested Superintendent Jensen provide the Board with a suggested list for the Work Session.

There was some discussion about the Board's Retreat scheduling. The Board will put off the Retreat until after the election in October – to include possible new members of the Board.

President Hull-Engles said Bruce Johnson, Superintendent Search Facilitator, would come to facilitate the Board Retreat however it might be a conflict of interest since he no longer works for AASB.

I. BOARD AND SUPERINTENDENT QUESTIONS/COMENTS/FUTURE AGENDA

President Hull-Engles referred the Board to the AASB Call for Resolutions in the Reading File. The Board decided to place AASB Call for Resolutions on the September 13<sup>th</sup>, 2010 agenda as a Discussion Item and on the September 27<sup>th</sup>, 2010 agenda as an Action Item for approval.

Board member Gard thanked Business Manager Cockerham for the Financial Report and noted she had some questions. Superintendent Jensen asked Board member Gard to email the questions to him and he would obtain the answers and email them back to her.

President Hull-Engles informed the Board that she; Vice President Huhndorf; and Superintendent Jensen will be taking the District Office Staff out to lunch next week as a thank you for their great work completing another excellent audit.

Superintendent Jensen said Business Manager Amber Cockerham will give a Special Presentation to the Board on the Valdez City School District 2010-2011 Budget Overview at the first regular meeting in September (9-13-10).

Doug Johnson, Technology Director informed the Board that he had been asked and has considered running for one of the four Valdez City Council seats. He has picked up a petition however he said he is leaning towards not running for a seat on the Council.

J. EXECUTIVE SESSION

1. Potential Litigation

**MOTION TO GO INTO EXECUTIVE SESSION AT 9:33 P.M. TO HEAR AND DISCUSS A POTENTIAL CLAIM AGAINST THE DISTRICT ARISING FROM COMPLAINTS FROM A PARENT. THE GROUNDS FOR CONVENING IN**

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**EXECUTIVE SESSION ARE THAT THE ISSUES TO BE DISCUSSED INVOLVE MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE DISTRICT WAS MADE BY KATHLEEN TODD AND SECONDED.**

**MOTION TO END EXECUTIVE SESSION AT 9:59 P.M. WAS MADE BY GRACE HUHNDORF AND SECONDED. VOTE: 5 YEAS, MOTION PASSED.**

There was no action taken by the Board.

K. ADJOURNMENT

**MOTION TO ADJOURN THE REGULAR MEETING AT 10:00 P.M. WAS MADE BY GRACE HUHNDORF AND SECONDED. VOTE: 5 YEAS, MOTION PASSED.**

Submitted by,

Board Approval Date: August 23, 2010

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Flynn Stuparich  
Administrative Assistant to the Board  
and Superintendent

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Laurie Hull-Engles, President

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Kathleen Todd, Board Clerk