

REGULAR SCHOOL BOARD MEETING
School Board Room

MINUTES

Monday, December 13, 2010 6:30 P.M.

A. PRELIMINARIES

1. Call to Order

President Dan Walker called the regular meeting of Monday, December 13, 2010, to order at 6:30 p.m.

2. Pledge of Allegiance:

President Walker led the pledge of allegiance.

3. Roll Call

Board members in attendance:

Dan Walker, President
Steve Brockman, Vice President
Kathleen Todd, Board Clerk
David Lawrence, Board Member
Toni Balowski, Board Member

Administration in attendance:

Jacob Jensen Ed.S., Superintendent
Amber Cockerham, VCSD Business Manager
Dennis Murphy, Acting VCSD Tech Director

Grace Huhndorf, Treasurer should be arriving soon.

Anita Fannin, Board Member is absent and excused.

Teanna Hutchison, Student Board Representative should be arriving soon.

Other people in attendance: 7

B. AGENDA

1. Adoption of the Agenda

MOTION WAS MADE BY DAVE LAWRENCE AND SECONDED TO APPROVE THE AGENDA FOR MONDAY, DECEMBER 13, 2010 AS PRESENTED. BOARD VOTE: 5 YEAS, MOTION PASSED.

C. SPECIAL PRESENTATION

1. Budget Presentation – Business Manager Amber Cockerham

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Superintendent Jensen opened the Budget Presentation and explained that this year Administration is working on a three year budget. He noted that because the Board has asked Administration to be open and transparent this preliminary information has been provided for discussion. Further, the numbers will change as Administration works with the VCSD Budget.

Teanna Hutchison Student Board Representative and Grace Huhndorf, Treasurer arrived at 6:33 p.m.

Business Manager Cockerham proceeded with the Budget Presentation using a Power Point display of information. The following assumptions were used: City funding remains the same level as FY11; State funding remains at current Base Student Allocation (BSA); Count numbers rolled forward every year; Salaries change per negotiated agreement – no increases to base in FY13 & FY14 – Normal Steps; An inflation figure of 3% was used. Projecting out the revenues and expenditures from FY11' through FY14 the District would be in arrears \$1,031,660 for FY12; \$1,712,751 for FY13; \$1,919,964 for FY14. The total cumulative deficit figure for FY14 would be \$4,664,375. Ms. Cockerham noted that the largest part of the Budget is salaries – with no change in staff 72.5% in FY12; 76% in FY13 and FY14. The following possibilities were presented for decreasing the deficit: Increased funding from the City of Valdez; Increased funding from the State of Alaska; The use of VCSD Reserves “undesignated” currently \$1,027,000.

The Board thanked Business Manager Cockerham and Superintendent Jensen for the information. The Power Point Presentation will be posted on the VCSD District Website.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

Dolores Gard said the Fees Committee met last week. She noted that there are more discussion points and hoped the Fees Committee would continue to have meetings.

E. REPORTS

1. Student Board Representative

Student Board Representative Teanna Hutchison reported to the Board:

- Wrestling Competition: The competition included 1, 2, and 3A schools. Valdez Wrestling Team came in 9th out of 40 schools. They did very well.
- Youth Court: Four new members were sworn in this week.
- Finals: Finals will be this week.
- Winter Concert was last week and went very well.
- Basketball: The Valdez Team will be playing in the Annual Holiday Tournament at ACS December 30th through January 1st.

2. Board – Members of the Board

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Board member Toni Balowski informed the Board he had attended the recent Winter Concert at Hermon Hutchens Elementary School (HHES). He said there were lots of people in attendance and it was the best concert he had attended. Mr. Balowski recognized HHES Music Teacher Leslie Bauman for her talent and noted this was the 20th Christmas Program she had given.

3. District – Superintendent Jacob Jensen Ed.S.
Superintendent Jensen reported the following to the Board:

- HHES Winter Concert: Superintendent Jensen also recognized Leslie Bauman for the wonderful concert. He said he enjoyed it very much.
- AASB Boardmanship Award: Superintendent Jensen presented Association of Alaska School Boards (AASB) Basic Boardmanship Certificates to President Dan Walker and Treasurer Grace Huhndorf for their participation in the AASB Conference seminars/workshops. Mr. Jensen explained there are several levels of Boardmanship Awards-- differentiated as the level of participation in AASB Conferences increases.
- AASB Leadership Fly-In and Youth Advocacy Institute: Superintendent Jensen distributed the AASB Conference flyers to the members of the Board and asked them to think about whom would like to attend the AASB Fly-In in Juneau. The dates are January 29th through February 1, 2011.
- Joint Valdez City Council and Valdez Board of Education Work Session: The two Legislative Representatives Eric Fiege and John Coghill will be attending a Work Session on Tuesday, January 4, 2011 at 6:00 p.m. The City Council has invited the Valdez Board of Education to attend the Work Session.
- City Lobbyist: The City will be having a meeting on Monday, January 3, 2011 at 5:30 to meet with the Valdez City Lobbyist. The City has invited the members of the Board to attend.
- Fees Committee: The Fees Committee met. An increase in the cost of lunch for next school year (2011-2012) is being considered.

F. ACTION ITEMS

1. Approve Transfer of Funds to Cover a 1.0 Full Time Employee (F.T.E.) Extended Learning Opportunities Program (ELOP) Teacher for the Remainder of the 2010-2011 School Year

MOTION TO APPROVE THE TRANSFER OF FUNDS TO COVER A 1.0 FULL TIME EMPLOYEE (F.T.E.) EXTENDED LEARNING OPPORTUNITIES PROGRAM (ELOP) TEACHER FOR THE REMAINDER OF THE 2010-2011 SCHOOL YEAR WAS MADE BY GRACE HUHDORF AND SECONDED.

Superintendent Jensen informed the Board that a VCSD full time position is open to fill the Extended Learning Opportunities Program Teacher. It is proposed the position will begin January 3, 2011 and funding will be needed through the end of the 2010-2011 school year. This is already a budgeted full time position. The money would be taken

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from undesignated reserves. The District is now paying for a half-time paraprofessional. The teacher on Special Assignment as VCSD Curriculum Director will perform that position full time until the end of the 2010-2011 school year, at which time the level of time commitment will be evaluated. There is a need to close the gap in the curriculum. Mr. Jensen recommended the Board approve the motion this meeting and ratify the new employee and the exact amount of money at the January 10, 2011 meeting.

BOARD VOTE: 5 YEAS, 1 NAY (KATHLEEN TODD), MOTION PASSED.

2. Approve a Varsity Track and Field Program for Spring of 2011

MOTION TO APPROVE A VARSITY TRACK AND FIELD PROGRAM FOR SPRING OF 2011 WAS MADE BY GRACE HUHDORF AND SECONDED.

Superintendent Jensen asked the Board to approve the Varsity Track and Field Program. He noted that they had turned in the required paperwork on time. Passage of this motion would allow VCSD to set up a schedule for the outsourced sport.

There was discussion among the members of the Board regarding the insourcing of the outsourced sports. It was noted that the District now pays the cost for transportation of all outsourced sports. The costs to be added would be officials and coaches.

Dolores Gard asked for the estimated costs to insource the outsourced sports. Costs were not available.

The Board decided not to vote on the original motion. Agenda items numbers two and three were combined and the following motion was made:

MOTION TO TABLE THE APPROVAL OF THE VARSITY TRACK AND FIELD PROGRAM AND THE JUNIOR VARSITY BASEBALL PROGRAM UNTIL JANUARY 10, 2011 AT WHICH TIME COSTS FOR INSOURCING THE OUTSOURCED SPORTS WILL BE PRESENTED AND THE INSOURCING OF THE OUTSOURCED SPORTS WILL BE INCLUDED AS AN ACTION ITEM ON THE JANUARY 10, 2011 AGENDA WAS MADE BY GRACE HUHDORF AND SECONDED.

BOARD VOTE: 6 YEAS, STUDENT VOTE: YEA, MOTION PASSED.

3. Approve Junior Varsity Baseball Program for Spring of 2011

This agenda item was tabled until the January 10, 2011 meeting. This agenda item was included in the motion under action item 2.

G. CONSENT AGENDA

Items 1 through 3 were approved by consent agenda.

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H. DISCUSSION ITEMS

1. Paperless Board Meeting

Superintendent Jensen talked about the members of the Kodiak Island Borough School District School Board and how a couple of them were very skeptical about their board meetings going paperless. Their Board has been paperless for a year and all members are pleased and do not want to go back to paper. Mr. Jensen shared new information regarding AASB working with Board E Docs, a Web based company, to put together a product that would meet the needs of Alaska school boards to convert to paperless board meetings. This product will be presented in approximately six months.

The Board agreed by consensus to continue as they are now with paper and pdf copies. They will revisit the topic after AASB presents their product for Alaska school boards.

2. Insourcing Sports

Superintendent Jensen said the VCSD insurance company has recommended all outsourced sports carry insurance liability policies because the District is at risk of legal action. He explained that if the Board decided to insource the outsourced sports the District's cost for insurance would remain the same. The District now pays for all of the transportation for outsourced sports. Superintendent Jensen estimated the cost to the District would be approximately \$3,000 to \$10,000 for coaches and officials.

The Board asked Superintendent Jensen to bring the insourcing of the outsourced sports to the next regular meeting of the Board on January 10, 2011 as an action item for consideration. The Board asked for a breakdown of the cost for insourcing all outsourced sports -- to be available at the January 10, 2011 meeting.

I. BOARD BUSINESS AND FUTURE AGENDA ITEMS

The Board asked Administration to put the insourcing of outsourced sports on the January 10, 2011 agenda under Action Items.

The Board took a recess from 7:23 p.m. to 7:32 p.m.

J. EXECUTIVE SESSION

1. Potential Litigation

MOTION TO GO INTO EXECUTIVE SESSION AT 7:33 P.M. TO HEAR AND DISCUSS A POTENTIAL CLAIM AGAINST THE DISTRICT ARISING FROM COMPLAINTS FROM A PARENT. THE GROUNDS CONVENING IN EXECUTIVE SESSION ARE THAT THE ISSUES TO BE DISCUSSED INVOLVE MATTERS, THE IMMEDIATE KNOWLEDGE OF WHICH WOULD CLEARLY HAVE AN ADVERSE EFFECT UPON THE FINANCES OF THE DISTRICT

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**WAS MADE BY KATHLEEN TODD AND SECONDED. VOTE: 6 YEAS,
MOTION PASSED.**

**MOTION TO END EXECUTIVE SESSION AT 8:14 P.M. WAS MADE BY
KATHLEEN TODD AND SECONDED. VOTE: 6 YEAS, MOTION PASSED.**

There was no action taken by the Board.

K. ADJOURNMENT

**MOTION TO ADJOURN THE REGULAR MEETING AT 8:15 P.M. WAS MADE
BY DAVE LAWRENCE AND SECONDED. VOTE: 6 YEAS, MOTION PASSED.**

Submitted by,

Board Approval Date: January 10, 2011

Flynn Stuparich
Administrative Assistant to the Board
and Superintendent

Dan Walker, President

Kathleen Todd, Board Clerk