



Valdez Homeschool Program

P.O. Box 398, Valdez, AK 99686
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Home Teacher Agreement

School Year _____

As the home teacher for (student name(s)) _____

_____ I agree to, and understand that my responsibilities are as follows: (Please check each box as it is read)

- To develop a written Individual Learning Plan (ILP) for my student that meets or exceeds Alaska Standards and grade level expectations. Valdez Home School contact teacher will approve the ILP.
- To be available, by phone or email, for monthly communication with the contact teacher (4 AAC 33.421).
- To meet quarterly with the contact teacher, in person or by phone, to discuss student progress and grades and to provide student work samples (4 AAC 33.421).
- To provide a regular place for my student to work; to plan, monitor and correct daily assignments; and to supervise any required tests or exams.
- To organize a daily schedule that will permit my student to progress steadily and complete the ILP before the start of the next school year.
- To make sure my student is present to participate in statewide student assessments (4 AAC 33.421).
- I understand that all textbooks and other curriculum materials must be aligned with state standards, comply with regulatory requirements, and be reviewed by a certified teacher (4 AAC 33.421) (AS 14.03.090) (AS 18.18.060).
- To notify the program office of any changes in address, telephone number or email address.
- I understand that I must disclose enrollment for all other education institutions, including private schools, to ensure the student is not concurrently enrolled in a substantially similar course (4 AAC 33.430).
- I understand that all non-expendable materials remain the property of the school district and must be returned to the district upon withdrawal (4 AAC 33.422).
- I understand that all parents and students in correspondence programs have the same right to access the district appeal process as parents and students in other district programs (4 AAC 33.421). This includes, but is not limited to, special education (4 AAC 33.432).
- I understand that I am committing to enrollment in the program for the entire school year. I understand the difficulty of transferring schools mid-year. If it is absolutely necessary for me to withdraw my child, I will notify the Valdez Home School office immediately.
- I understand that my student will receive partial student fund allotment if enrolling mid-year.
- I understand that if my child does not complete the entire year's curriculum and chooses to enroll elsewhere, the grade level placement of my child will be the decision of the receiving school's principal.
- I understand that courses receiving an "incomplete" may not be counted towards credit for enrollment requirements (4 AAC 33.426).
- All expenditures related to the student must be directly tied to a specific course with a need addressed in the ILP (4 AAC 33.422).
- I understand that failure of the home teacher to abide by the responsibilities listed above may result in the student being withdrawn from the Valdez Homeschool Program.
- I understand that this plan may provide for review and consideration of any recommendations submitted by the parent or student (4 AAC 33.421).

Your signature indicates: you are aware of this information; you accept responsibility for ensuring your student is aware of their rights and requirements; you agree to all requirements; and you confirm that the information provided is true and accurate the best of your knowledge.

Signature of Home Teacher

Date